



City of Los Angeles, Department of Transportation
Parking Meters Division
555 Ramirez St, Space #315
Los Angeles, CA 90012
(213) 473-8270



Valet Zone Application

BUSINESS OWNER INFORMATION

Business contact name: _____ Title: _____

Business contact cell. #: _____

Business contact e-mail address: _____

Name of Business: _____ Business tel. #: _____

Business address: _____ City: _____ State: ____ Zip: _____

Seating capacity of business: _____

Business Hours of Operation:

Days: From: _____ To: _____

Hours: From: _____ To: _____

Briefly explain the reason for this valet zone request:

Is the address of the business being served the same as the address of the proposed valet zone?

Yes

No

VALET PARKING OPERATOR (VPO) INFORMATION

VPO Business name: _____

VPO contact name: _____ Title: _____

VPO tel. #: _____ VPO cell. #: _____

VPO e-mail address: _____

VPO business address: _____ City: _____ State: ____ Zip: _____

LADOT VALET ZONES

PROPOSED VALET ZONE

Is a new passenger loading zone required? Yes No

Proposed Valet Zone loading address (if different from business client address):

_____ City: _____ State: ____ Zip: _____

Number of spaces requested (minimum of 2): _____

Meter IDs of requested spaces: _____

Is an adjacent Passenger Loading Zone existing on the same block?

Yes No

PROPOSED VALET ZONE HOURS OF OPERATION (No Partial hours, please specify AM/PM)

Requested days: From: _____ To: _____

Requested hours: From: ____ :00 ____ To: ____ :00 ____

PARKING FACILITY

Lot/Garage contact name: _____ Tel. #: _____

Lot/Garage address: _____ City: _____ State: ____ Zip: _____

Lot/Garage capacity: _____ # of reserved spaces for this valet zone: _____

REQUIRED ADDITIONAL DOCUMENTS (Please initial upon completion of task)

INITIAL

Attached copy of a contract between the served business and valet parking operator _____

Attached copy of a contract between the valet parking operator and the storage facility _____

Attached copy of the Valet Route Plan for application review _____

Application and processing fee is paid for and confirmed by LADOT _____

LADOT VALET ZONES

The purpose of this application is to provide the LADOT Parking Meters Division with the information needed to process your request. By signing below, the applicant attests that all information provided on the application is accurate and true to the best of their knowledge. In addition, the applicant acknowledges that a submission of an application does not give them permission to use any portion of a public street as a valet zone. An LADOT engineer-approved valet zone designation is required before a valet operator may use the designated zone on the approved days and time. The applicant also agrees to abide by all rules and regulations as stated in The City of Los Angeles Valet Ordinance No. 182742 if approved.

Printed name of Applicant

Signature of Applicant

Date

For LADOT Use Only

Application Reviewed By

Date

Application Assigned To

Date

Comments: